KOLEJ LAILA TAIB

Reg. No. _____

Hostel Application Form

Note:

1. Enclose payment for the 2 Academic Normal Semester's Rental and a refundable Security Deposit of **RM500.00** in order for your Application to be processed.
2. All payments by cheques should be made payable to **S.U.C. Consortium Sdn. Bhd**.
3. All Hostel allocations are subject to the availability and at the sole discretion of the College.

Please tick (√) the type of Accommodation which you are applying for:

☐ Single ☐ Sharing

A. PERSONAL PARTICULARS

Full Name (As in I.C/Passport)

Religion: _____ Age ☐☐

Sex:
Male ☐
Female ☐

Marital Status:
Married ☐
Single ☐

Nationality:
Malaysian ☐
Others ☐ _____ (if others please state)

Race:
Chinese ☐ Malay ☐
Indian ☐ Others ☐ _____ (if others please state)

Date of Birth (Date Month Year)

Place of Birth

I.C./Passport No.

Permanent Address

Tel:

Email Account

Hand Phone Number

B. DETAILS OF PARENT OR GUARDIAN OR NEXT OF KIN

Please enter below name and address of the person to contact in case of emergency.

Name of parent or guardian or next of kin

Relationship

Occupation

Home Address

Office Address

Tel No.

Tel No.

C. DECLARATION

I confirm that, to the best of my knowledge, the information given in this form is correct and complete. I have read and understood, the terms and conditions, and will abide by the conditions set out, which I accept as conditions of the application. I also understand that the College management reserves the right to change the rules and regulations from time to time without notice.

Applicant's signature: _____ Date:_____

D. TERMS AND CONDITIONS

1. **Application Procedure**
   - 1.1 Complete and return the Hostel Application Form together with the required Rental for the 2 normal Academic Semester and the refundable Security Deposit in order for this Application to be processed.
   - 1.2 Hostel availability is subject to the availability and is at the sole discretion of the College.
   - 1.3 The College reserves the right to accept or reject any application at its discretion.

2. A hostel student must stay for **at least 2 normal academic semesters** in order to avoid the forfeiture of his/ her semester rental. Once withdrawal from the program, student is not allowed to stay in the hostel.

3. Should the Student wish to vacate his/ her hostel at the end of his/ her one year term, he/she will be required to give **30 days** notice to the College. Failure to do so will lead to forfeiture of the Security Deposit.

4. Students wishing to reserve their places at the Hostel for the start of every Semester will be required to pay in advance the Rental for each Semester irrespective of whether they will be occupying the Hostel or not.

5. The Hostels are reserved for outstation students only.

6. Cooking is prohibited at any time at hostel. Non-compliance of this rule will result in the management disciplinary action of eviction.

7. The College reserves the right to change its rules and regulations as well as the Hostel Rental from time to time when it is deemed necessary.

8. The Installment Plan for the new intake students:

Room Type / Details	New Block Sharing Room	Existing Block Sharing Room	Existing Block Single Room
Hostel Fee Sem 1	600	700	900
Hostel Fee Sem 2	600	700	900
Sum	**1,200**	**1,400**	**1,800**
Monthly Installment	112.50	129.17	162.50

Note: only applicable for Ambank credit/ debit card holder and the processing Fee of RM150 is applicable.